

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LTD.
Goverdhan Vilas, Ahmedabad Road, UDAIPUR- 313002
PHONE:0294-2640258,E-MAIL:saras@milunionudaipur.com

TIN NO. 08603904424

TENDER FORM

- Tender Reference No. : **UDUSS/Plant/24-25/ 4457 Dated 10.02.2025**
- Tender For : **PEST & RODENT CONTROL INCOMPLETE
UDAIPUR DAIRY PREMISES AND ALL
ASSOCIATED PARLOURS**
- a. Last date & time for purchasing
tender form : 05.03.2025Up to 1.00 PM
- b. Last date and time of submission of
Tender Form : 05.03.2025Up to 2.00 PM
- c. Date & time of opening of tender : Part A 05.03.2025at 3.00 PM
Part B 10.03.2025 at 11:00 AM
- d. Tender form Fee : Rs.236/- Including 18% GST
(i.e. Rs. 236/- (Rs. Two hundred Thirty Six Only)
(Non-refundable) Through Cash/D.D.
- e. EMD : Rs. 4,000/- (Rupees Four Thousand only)
Through D.D. payable at UDUSS Ltd., Udaipur
- f. Enclosures : As required in technical bid

Note : Tender Form procured from the office or downloaded from the website of milk union Udaipur must accompany with a cash receipt or a Demand Draft (as tender fee) of Rs. 236/- (Rupees Two Hundred Thirty Six Only) along with other required documents and D.D. of EMD, without which the tender will be rejected.

TO BE FILLED BY TENDERER

- (A) Earnest Money details : DD No.----- Dated-----
DD Amount Rs.-----
Bank Name -----
- (B) Receipt No. & Date : _____

(C) Rate offered Rs. ----- per month (In word ----- per month)
GST or any other tax applicable shall be payable extra.

Full Address with Telephone /Mobile No. of tenderer

Signature of Tenderer with seal

**Managing Director
UDUSS Ltd.**

TENDER FORM PART 'A'

(For Technical Information/ Qualifying for Financial Bid)

Tender For : **PEST & RODENT CONTROL IN COMPLETE
UDAIPUR DAIRY PREMISES AND ALL
ASSOCIATED PARLOURS**

Name of the tenderer

1. Individual (Name of the Proprietor)
2. Partnership Firm (Name of Partners)
3. Company Ltd. (Name of Directors)
4. Others
- (a) Local/Present Address
- (b) Permanent Address
5. Land line/ Mobile No.
6. E-mail address
7. PAN Number
8. GST Number
9. I.T. Return (2022-23 and 2023-24)(Attach photocopy)
10. Experience (2 years)(Attach Photocopy)
(Work-order/Bill/ experience certificate from the employee, experience must be of a viable milk processing unit/ RCDF unit/milk union)
11. Presently in Tendered service YES/NO
12. Whether blacklisted by
 Udaipur dairy/ other RCDF units YES/NO
13. We agree to abide by all the conditions mentioned in the tender notice issued by the Managing Director, Udaipur DugdhUtpadakSahakari Sangh Ltd., Udaipur and also with the other conditions of the aforesaid tender document given in the attached sheets (All the pages have been signed by us in token of our acceptance of the terms mentioned here.)

Signature of the tenderer

Notice Inviting Tender

TenderReferenceNo.	UDUSS/Plant/24-25/
OfflineTenderWebsite	www.milkunionudaipur.com
Tender form availability	10:00 a.m. to 5:00 p.m. all working days
Last date & time for purchasing tender form	5 TH March,2025 upto 1:00 p.m.
Last date and time of submission oftender form (part A and B separately sealed,all supportingdocuments(inHardcopy)	5 TH March, 2025 Up to 2.00 p.m.
Date & time of opening of tender	Part A 05.03.2025 at 3.00 PM Part B 10.03.2025 at 11:00 AM Section (Purchase Department) Udaipur DugdhUtpadakSahakari Sangh Ltd. Goverdhan Vilas, Ahmedabad road, Udaipur-313002, TelephoneNo:0294-2640188
BidValidityPeriod	90Days
BidDocumentFee (Cash/D.D.)	Rs.236/- Includingof18% GST
BidSecurity/EMD(INR) (only D.D.)	Rs. 4000/-

BidDocumentFee/EMDPayableTo	Udaipur DugdhUtpadakSahakari Sangh Ltd. Udaipur
BeneficiaryName	Udaipur DugdhUtpadakSahakari Sangh Ltd. Udaipur
NameofCompany	Udaipur DugdhUtpadakSahakari Sangh Ltd. Goverdhan Vilas, Ahmedabad road, Udaipur-313002, TelephoneNo:0294-2640188
NameofTender	Annual Rate Contract for “Pest and Rodent Control in Complete Udaipur Dairy Premises and all associated parlours”
NameofWork	Annual Rate Contract of “Pest and Rodent Control services in complete Udaipur Dairy premises and all associated parlours” which includes rodent management, Flies and other insect control, spider & lizard management and Fumigation & Fogging services at Udaipur dairy campus and all associated parlours
ValidityofContract	1 Year from the date of issue of work order
Estimatedcostofwork	Rs.2Lakhs
OtherTermsandConditions	<ol style="list-style-type: none"> 1. This is a two-stage tender i.e. first, technical data submitted by bidders will get analysed at our end. Then commercial bid of only technically qualified bidders will be considered for second stage of commercial evaluation. 2. Bidders have to abide by all the terms and conditions and specifications of items / services mentioned in the tender document. 3. Bids without tender fee and EMD will not be considered. 4. Bidder has to submit Price/commercial bid and all supporting documents in Hard copy in

	<p>Purchase department of Udaipur Dairy.</p> <p>5. There may be a negotiation on the basis of the L1 rates of Tender Price bids. Only those parties who qualify in Tender, will be given item/Job wise participation in Negotiation.</p> <p>6. In case of dispute, decision of the Managing Director will be final.</p>	
Officer Inviting Bids	Managing Director	
Bid Opening Authority	A tender committee comprising of I/C QC Laboratory, I/C Plant, I/C Purchase and I/C F& A	
Address	<p>Purchase department</p> <p>C/o. Managing Director</p> <p>Udaipur Dugdh Utpadak Sahakari Sangh Ltd. Udaipur Goverdhan Vilas, Ahmedabad road, Udaipur-313002, Telephone No: 0294-2640188</p>	
Contact Details		
For Contact Person	Contact No.	E-mail ID
For Technical queries: Dr. Keerti Ameta (I/C Quality control)	9571307277	Keerti.saras19@gmail.com

GENERAL TERMS & CONDITIONS OF TENDER AND CONTRACT

(NOTE- This document has to be signed on each page and enclosed with 'Part A' of the tender while submitting the pre-qualification bid)

1. SUBMISSION OF TENDERS:

- 1.1** The tender document must be enclosed in properly sealed envelope having a mark on the top left corner of the envelope saying "Annual Contract for **PEST & RODENT CONTROL IN COMPLETE UDAIPUR DAIRY PREMISES AND ALL ASSOCIATED PARLOURS**" due on dated March05, 2025 according to the direction & scope enclosed in the Tender notice. Quotations must be enclosed in properly sealed envelopes. For this, use separate envelopes for part-"A" (Technical/pre-Qualifications Bid including the General terms & Conditions, scope of work as well as annexure 1,2,3&4 required as per RPPP Act. All these documents/papers should be Duly filled and Signed on each paper by the Bidder) and part-"B" (Price Bid), seal them and write on the top of both envelopes: Name of Your Firm, Tendered Item Name, and relate Part "A" or "B" as the case may be and do it carefully.
- 1.2** In case there is more than one tender kept in a cover, all the tenders thus kept shall be rejected.
- 1.3** Tenders should be applied by actual service providers or those firm's/dealers who are either registered/approved dealers for these services or by those who are dealing actually in the job for which tender is being given.
- 1.4** The approved service provider shall be deemed to have carefully examined the conditions, scope of work, legal and statutory requirements. If any doubt persists, the same should be cleared with, before signing the contract.
- 1.5** The Managing Director or his nominee shall have all reasonable time access to the tenderer's premises, and shall have the power at all reasonable time, to inspect and examine the materials and workmanship of the goods/services.
- 1.6** The tenderer shall, invariably, furnish complete address of the premises of his office, godown and workshop where inspection can be made along with full name & address of the person who is to be contacted for the purpose. All correspondence sent to the given address shall be deemed to be properly served.
- 1.7** In case the services and associated chemicals are not of the approved quality, the same will be rejected on supplier cost. The rejected articles must be removed by the tenderers from the site within a week of the information of rejection.
- 1.8** No objections or alterations should be made in the tender. No overwriting should be done.
- 1.9** All rates quoted must be on F.O.R., UDAIPUR DAIRY PLANT, UDAIPUR basis and should include all taxes and duties.
- 1.10** Tender form must be accompanied by required earnest money as mentioned in Tender form part "A" without which tender will not be considered. The amount should be deposited as bank draft in favor of M/S Udaipur DugdhUtpadakSahakari Sangh Ltd., This Earnest Money will be refunded to the unsuccessful tenderer within three months of the final acceptance of the tender.
- 1.11** If the approved supplier fails either to work as per the prescribed specifications or to complete the job within specified period, the Managing Director shall be at liberty to get work done either through retender or otherwise as deemed fit, looking to emergency state. The Managing Director may give seven days' notice in writing to the approved supplier to make good the loss due to his Failure, neglect or contravention and should the contractor fail to comply with the Notice within seven days of the date of service thereof in such cases, if the Managing Director deems fit, they could retain the balance amount or use the amount of earnest money, deposited by the supplier, to make good the losses

sustained or excess cost incurred by the dairy incompleting the job through any other agency. Penal action, for the fault in quality / delivery schedule, may also be taken as deemed fit, by the Managing Director.

- 1.12** Direct or indirect canvassing on the part of tenderer or their representative will disqualify their tenders.
- 1.13** In case of any dispute, the jurisdiction for the legal purposes shall be Managing Director UDUSL for arbitration. For all legal proceedings, if necessary, UDUSL Ltd., Udaipur or Supplier, shall have to abide by Udaipur jurisdiction.
- 1.14** The services should begin from the 1st date of the next month after the work-order has been placed. In case the supplier fails to deliver the same, the EMD/ security deposit will be forfeited and the tender will be terminated.
- 1.15** All risks / insurance for the safety of our machines, tools, labor, should be covered by the contractor only. For any loss/ damages of our equipment the contractor shall be solely responsible
- 1.16** Terms & conditions other than this document shall not be accepted at any cost and no additions/deletions or alteration in tender format should be done.
- 1.17** The rate is valid for one year. After completion of one year contract period, milk union may extend the service period for three months after being scrutinized by a review committee. The contract period can be extended if mutually agreed to and at the existing rate.
- 1.18** No responsibility shall be taken for the premature opening of the Tender which is not properly addressed and identified.
- 1.19** The rate per unit must not, under any circumstances, be altered and the rates must be entered in words as well as in figure. If there is any discrepancy in both, the rates in words will be final. The rates /unit should be quoted.
- 1.20** The contractor shall be deemed to have carefully examined the Terms and conditions, specifications. In case of any doubts as to the meaning of any portion of these conditions, he shall before filing, the tender and signing the contract, refer to the competent authority and get clarification.
- 1.21** The contractor shall not assign or sublet the agreement of part thereof to any other agency/person/ firm/ establishment/ etc.
- 1.22** The tenderer should sign the tender form at each page & at the end in token of the acceptance of all the terms & conditions of the tender.
- 1.23** The UDUSL reserve the right to accept and tender, not necessarily the lowest tender and reject tender in whole or part without assigning any reason thereof. Order can be placed for whole or part of the job to the tenderer at the absolute discretion of the UDUSL.
- 1.24** Any discrepancy in filling the tender/incomplete tender form shall make the tender liable to be rejected.
- 1.25** The contractor is bound to pay the penalty imposed by the UDUSL for any irregularity found in the work. During the audits, the pest control services have to be better organized and a heavy penalty should be imposed on pest related comment or non-compliance received by the audit agency.
- 1.26** The Managing Director of the Union, has the right to terminate the contractor at any time when it is found that the continuance of the contract is deteriorating in the interest of the Union.
- 1.27** The contractor will indemnify the Union in respect of all expenses arising out of injury to persons and damages to the structure of proprietor building. The contractor shall be responsible for making good the losses and damages.
- 1.28** For any items not covered in the tender which may be necessary for successful completion of the project, shall have to be either supplied by the Udaipur Milk Union or supplied/ erected by the tenderer at mutually agreed rates. The reasonability of the rates

will be worked out on the basis of price, taxes, transportation, contractors profit etc., The decision of the UDUSS will be final and binding upon the both in this respect.

- 1.29** For any items exceeding/decreasing than the mentioned quantity in the tender, as per the actual site conditions, the amount payable shall be worked out on the basis of unit rate quoted by the tenderer.
- 1.30** The Contractor should not be the First Degree relative of any employee/ officer / BOD of the UDUSS Ltd. Udaipur

2.0 EARNEST MONEY DEPOSIT

- 2.1** Tender form must be accompanied with an earnest money of Rs. 4,000/- (Rs. Four Thousand only.) without which tender will not be considered. The EMD should be deposited by bank draft only in favour of Udaipur DugdhUtpadakSahakari Sangh Ltd., Udaipur.
- 2.2** No interest shall be payable on the EMD.
- 2.3** The EMD will be refunded to the unsuccessful tenderer with in four months of the final acceptance of the tender.
- 2.4** Request for adjustment of any other amount lying with UDUSL will not be considered.
- 2.5** The EMD will be forfeited if the contractor modifies/withdraws the offer during the validity period starting from the date of final bid.

3.0 AGREEMENT

- 3.1** The successful tenderer will have to execute an agreement in the prescribed form on a non-judicial stamp paper of Rs. 100/- within seven days from the date of acceptance of tendered rate in writing.
- 3.2** The expenses of the agreement shall be born by the contractor.
- 3.3** During the period of agreement, if necessary, any condition can be modified/incorporated with an objective to provide better services to the UDUSL by mutual agreement.

SIGNATURE OF THE TENDERER

- 4.0** All documents and drawing supplied by UDUSS, Ltd must be treated as 'CONFIDENTIAL' must neither be copied, reproduced, transmitted or discussed otherwise in whole or part, nor duplicated, modified or discussed to any third party nor issued in any other way without the consent of UDUSS, Ltd. in writing.

SIGNATURE OF THE TENDERER

Pest , Rodent and Vermin control

SCOPE OF WORK

S. No.	Work	DetailsofWork	Frequency
1	Control of flying insects (Especiallyhouse flies and mosquitoes) &other insects	ExternalTreatment :- This will cover intensive and extensive spraying of appropriate doses of insecticides approved for household use in plant premises. Specialattention has to be paid to product sections, processing area, raw milk reception dock, dispatch dock, empty crate receiving area, crate washing area, outside area of Raw Milk Storage Tank, Pasteurized MilkStorage Tank, Effluent Treatment plant (ETP),toiletblocks andpotentialbreedingareaincluding poly waste yard & garbage dump. Fogging andprophylactic treatment should also be done as &when required. Extra care should be takenduring rainy season, as, infestation of files is on the peak during this season.	Twice daily (frequency may be increased during flush season/ rainy season)
		DrainageTreatment:- Areasto be treated are drainage system of ProductSections, process areas, mawa, peda section, ghee section, general store, F.G.S., engineering section, reception and dispatch dock, crate washing area under Main plant, Interiors, exteriors and drainageof Administration building, Accounts, Marketing, MIS, P and I office and P and I store,ETP Department and Toilets.	Weekly
2	Control of crawling insects (Esp.-cockroach, spiders) Disinfestations services - by spraying	Effective disinfestations of common crawling insect like cockroach,spider,silverfish,cricketandflyinginsectssuchasflies & mosquitoesshall be carried outbysprayingappropriate dose of insecticides approved for household use in plant premises. Special attention is to be paid to product section, including ghee, mawa-peda sections, cold stores, general store and F.G.S., tanker reception, dispatch dock, emptycrate receivingdock, outsidearea of Milk Storage Tanks, Effluent Treatment plant (ETP), toilet blocks, and potential breeding area including poly waste yard & garbage dump, associated parlours etc.	Weekly (fortnightly in administrative and related departments)
3	Aerosol spray: Milk & Milk Products packingmachine	Appropriate & effective aerosol spray is to be done at the back area of the packing machines, after completion of packing operation followed by removal of poly film roll.Beforespray thetechniciansshould ensure that polyfilm/packagingmaterial is takenoutfromthepackingmachine	Weekly

S. No.	Work	DetailsofWork	Frequency
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4	Gel Treatment for cockroaches	Packing machines, electric panels, behind doors and windows.	Every fortnight (15 days)
5	Control of rodents-(mice, rat, and bandicoots)	<p>Areas to be treated are mainly interior and exterior of Product Sections, Cold Stores, general store, roll room, F.G.S., P and I store and processing areas under Main plant, associated parlours and administrative blocks.</p> <p>Anticoagulant rodenticide baits and glue traps and also mechanical traps with lures should be used for the purpose. Within the plant, the mechanical traps and glue traps should be used so as to avoid contamination to the products. These will be laid on the runways of rats and mice. Rat Burrow should also be fumigated and sealed to kill the pests in their hide outs. Your operator will check the baits and traps, replenish the baits and also re-arrange the traps strategically. So that premises & as well as milk parlour must be free from rodents & insects.</p>	Daily
6	Lizard control	<p>Frequency of Lizard Control is minimum 04 services per month after 6:00pm.</p> <p>Areas to be treated are mainly interior and exterior of Udaipur dairy plant, Product Sections, Stores and associated parlours.</p>	Weekly
7	Animal Control (Cats and dogs)	<p>As and when required</p> <p>All the areas under scope to be treated.</p> <p>Service provider has to provide proper documents (Training, method of controlling, method of disposal etc.).</p>	when required
8	Termite Treatment	As and when required	when required

SIGNATURE OF THE TENDERER

Annexure - 1

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LTD.

Annexure 1: Compliance with the code of Integrity and No. Conflict of Interest

Any person participating in a procurement process shall-

- a. not offer any bribe, reward or gift of any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- b. not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- c. not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- d. not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- e. not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to and party or to its property to influence the procurement process;
- f. not obstruct any investigation or audit of a procurement process;
- g. disclose conflict of interest, if any; and
- h. disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is, considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

1. A Bidder may be considered to be in Conflict of interest with one or more parties in a bidding process if, including but not limited to:
 - a. have controlling partners/ shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process, participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same Subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. The Bidder or any. of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid: or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

Signature of Bidder

Annexure - 2

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LTD.

Goverdhan Vilas, Ahmedabad Road, UDAIPUR- 313002

Annexure 2 : Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my / our Bid submitted to Managing Director , Udaipur DugdhUtpadakSahakari Sangh Limited , Goverdhan Vilas , Udaipur (Rajasthan) for procurement of
.....in response to their Notice Inviting bid No.....Dated I/we hereby declare under Section 7 of Rajasthan Transparency in public Procurement Act, 2012, that:

1. I/we Possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any Local Authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities Suspended and not the subject of legal proceedings for any of the foregoing reasons.
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the, commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition.

Date:
Place:

Signature of Bidder
Name:
Designation:
Address:

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LTD.

Goverdhan Vilas, Ahmedabad Road, UDAIPUR- 313002

PHONE:0294-2640258,E-MAIL:saras@milkunionudaipur.com

Annexure 3 : Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is Chairman , Udaipur DugdhUtpadakSahakari Sangh Limited , Goverdhan Vilas, Udaipur (Rajasthan).

The designation and address of the Second Appellate Authority is Managing Director , Rajasthan Co-Operative Dairy Federation Ltd , Saras Sankul, J.L.N. Marg , Jaipur (Rajasthan) .

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable,

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement.
- (b) provisions limiting participation of bidders in the Bid process.
- (c) the decision of whether or not to enter into negotiations.
- (d) cancellation of a procurement process.
- (e) applicability of the provisions of confidentiality.

Signature of Bidder

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LTD.

Goverdhan Vilas, Ahmedabad Road, UDAIPUR- 313002

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing appeal .

- (a) Fee for first appeal shall be rupees Two Thousand Five Hundred and for Second Appeal shall be rupees Ten Thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank Demand Draft or banker's Cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, Up on filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
 - (i) hear all the parties to appeal present before him; and
 - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter,
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost,
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Signature of Bidder

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LTD.

Goverdhan Vilas, Ahmedabad Road, UDAIPUR- 313002

PHONE:0294-2640258,E-MAIL:saras@milkunionudaipur.com

FORM No. 1

[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement
Act, 2012

Appeal No.....of.....

Before the..... (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against
and name and designation of the officer / authority
who passed the order (enclose copy), or a statement
of a decision, action or omission of the Procuring
Entity in contravention to the provisions of the Act
by which the appellant is aggrieved.

4. If the Appellant proposes to be represented by a
representative, the name and postal address of
the representative.

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal

.....

.....(Supported by an Affidavit)

7. Prayer:.....

.....

Place

Date.....

Appellant's Signature

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LTD.

Goverdhan Vilas, Ahmedabad Road, UDAIPUR- 313002

PHONE:0294-2640258,E-MAIL:saras@milkunionudaipur.com

Annexure 4 : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis

- i if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
 - ii if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - iii if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.
- If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be Disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

- (i) At the time of award of contract. the quantity of Goods, Works or Services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- (ii) If the procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.

Signature of Bidder

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LTD.

Goverdhan Vilas, Ahmedabad Road, UDAIPUR- 313002

PHONE:0294-2640258,E-MAIL:saras@milkunionudaipur.com

(iii) In case of procurement of Goods or Services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order- However, the additional quantity shall not be more than 25% of the value of Goods of the original Contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among more than one Bidder at the time of award
(In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second Lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Signature of Bidder

TENDER FORM PART 'B'

Our tendered rates are as follows:

1. Name of tender:- PEST & RODENT CONTROL INCOMPLETE UDAIPUR DAIRY PREMISES AND ALL ASSOCIATED PARLOURS
2. Mode -: Annual Rate Contract

S.No.	Work	Unit	Quantity	Basic Rate/month FOR at Udaipur dairy plant (Rs.)	GST (as applicable) (Rs.)	Total Amount inclusive of all taxes FOR at Udaipur Dairy Plant (Rs.)
1	PEST & RODENT CONTROL IN COMPLETE UDAIPUR DAIRY PREMISES AND ALL ASSOCIATED PARLOURS	Month	12			

Rate offered Rs. Per month (in words)

..... per month.

NOTE-

1. Only GST dealers having valid GST number are eligible to participate in the tender process.
2. The quoted rate should be inclusive of all taxes, FOR Udaipur dairy.
3. In case of any difference in the rates quoted as numbers and words, the rate quoted as words would be considered final.

Signature of the tenderer Along with seal