

**Udaipur Dugdh Utpadak Sahakari Sangh Limited, Udaipur**  
**Goverdhan Vilas, Udaipur – 313002**

Phone No. 2640188,2640258, 2640803, 2640839, Fax No. (0294) 2640333

**Part –‘A’**

**Tender Form No. :-**

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- |  |   |   |
|--|---|---|
| 1. Tender Reference                              | : | उदय / डेयरी / विपणन / 2018-19 / 727 दिनांक 25.05.2018   |
| 2. Tender for                                    | : | Shop/Booth/Wall/Vehicle painting work at different sites of Udaipur & Rajsamand district as per given specification's.  |
| 3. Last date & time for Purchasing tender form   | : | 14-06-2018 up to 1.00 PM  |
| 4. Last date & time of submission of tender form | : | 14-06-2018 up to 2.00 PM  |
| 5. Date & time of opening of tender:             | : | 14-06-2018 at 3.00 PM Part 'A' (Technical Bid)<br>14-06-2018 at 4.00 PM Part 'B' (Financial Bid)<br>( Part'B' will be opened after qualifying eligibility criteria in Part 'A' of Tenderer) |
| 6. Tender Form fees                              | : | Rs 250/- (Rs. Two Hundred fifty Only)<br>Non refundable   |
| 7. Earnest Money                                 | : | Rs. 5000/- (Rs Five Thousand Only)<br>Only D.D. in favour of UDUSS Ltd, Udaipur acceptable for deposition of Earnest Money.   |
| 8. Total Security Money                          | : | Rs 10000/- ( Rs Ten Thousand Only)  |
| 9. Enclosures                                    | : | Work Specification, Terms & Conditions<br>( At Annex-A of S No. 1, 2, 3 & 4 enclosure)  |
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**TO BE FILLED BY THE TENDERER HIMSELF**

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|--|---|--|
| 1. Tender form fee                     | : | <b>Rs 250/-</b><br>Cash Receipt No:-..... Dt.....<br>(If tender form purchased from Cash Section)<br>In favour of UDUSS Ltd, Udaipur --> Demand Draft No:-..... Dt.....<br>(If tender form downloaded from the web site)<br>Bank :-..... |
| 2. Earnest Money                       | : | <b>Rs 5000/-</b><br>In favour of UDUSS Ltd, Udaipur --> Demand Draft No:-..... Dt.....<br>Bank :-.....   |
| 2. Rates to be offered by the tenderer | : | Annex-B of Part 'B' of Tender Form   |

Udaipur Dugdh Utpadak Sahakari Sangh Limited, Udaipur  
Goverdhan Vilas, Udaipur – 313002

Phone No. 2640188,2640258, 2640803, 2640839, Fax No. (0294) 2640333

**Tender Form PART 'A'**  
**(Technical / Pre-Qualification Bid)**

Tender for Shop/Booth/Wall/Vehicles painting work of Udaipur & Rajsamand District

- 1) Name of Tenderer .....
- 2) Individual / Partnership Firm/ Company Ltd./Other                      ✓ Tick Any one  
& attach valid document
- 3) Present/Postal Address .....
- .....
- .....
- Contact Nos .....
- Land Line No./Mobile No. ....
- .....
- Mail ID (Official) .....
- .....
- 4) PAN (Permanent A/c No.) .....
- .....
- 5) GST No. ....
- .....
- 6) Work Experience
- i) In Dairy Industry .....
- .....
- ii) Other than Dairy Industry .....
- .....
- 7) Income Tax retrun Paper .....
- (For last two year) .....
- .....

Note :- Enclose duly signed photocopies of all relevant documents as mentioned above. In absence of these documents the tender shall be rejected & Part-'B' of that tenderer shall not be opened.



Udaipur Dugdh Utpadak Sahakari Sangh Limited, Udaipur  
Goverdhan Vilas, Udaipur – 313002

Date :- 14.06.2018

**Tender Form Part –‘B’**  
**(Financial Bid)**

Rates quoted by the tenderer

Annex –B

Name of Tenderer :- .....

S.N	Shop/Booth/Wall/Vehicle Painting Work	Order Qty	Rate offered by the Tenderer Rs per sqft (Basic Rate)	
			Rate in figures Rs per sqft	Rate in Words Rs per sqft
1	Udaipur City Area	25000 sq ft	-----	-----
2	Rural Area of Udaipur District & Rajsamand District	25000 sq ft	-----	-----

Note :- Rate should quoted as per specification's of Painting work mentioned at Annex-A of S.no. 1

- i. Tenderer has to quote the basic rate only, taxes as applicable shall be paid extra on production of proper invoice.
- ii. Designing/art work expenses shall be born by the tenderer.
- iii. Tenderer shall abide all other terms & conditions as per tender document.
- iv. The tenderer must have registration in concerned department for claim of respective taxes. Break-up of applicable taxes must be shown separately in the raised bill.

**UDAIPUR DUGDH UTPADAK SAHKARI SANGH LTD. UDAIPUR**  
**Ahmedabad Road, Goverdhan Vilas, UDAIPUR**

**I. INSTRUCTIONS FOR FILLING TENDER FORMS**

1. The tenderer should not be a first degree relative of any employee of Udaipur Dugdh Utpadak Sahkari Sangh Ltd. The terms of first degree relative would include father, mother, brother, sister, son, daughter, husband, wife, father-in-Law, daughter-in-Law, grand father, grand mother, grand son, grand daughter and similar relatives on the maternal side.
2. The tender form should be filled in ink legibly. There should be no cutting and/or overwriting. If at all it is necessary every cutting should be signed by the tenderer himself.
3. The tender form Part 'A' & Part 'B' both should be filled up in own handwriting with the complete detail of name, address, telephone/mobile Numbers. The tenderer shall also furnish complete name & address of the authorized person who may be contacted for the assigned work. All correspondences sent to the given address, will be considered as served whether the same have been received or not.
4. The tender form along with the terms and conditions appended there to should be submitted through registered AD Post or in person in covered and sealed envelope, separately for Part 'A' & Part 'B' before prescribed time. The envelopes are to be addressed to the Managing Director, Udaipur Dugdh Utpadak Sahakari Sangh Ltd. Udaipur in block capital letters, indicating on the top of the envelope the tender reference **Part 'A' & Part 'B'** & date of opening. **Part 'A'** along with demand draft of earnest money containing the technical information of tenderer with experience & enclosed photocopy of all relevant documents, Work experience & income tax return paper for last two year. **'Part B'** of tender form put in separate envelope & **basic rate** should be quoted on **per sqft** basis for Areawise painting work with given specifications as per enclosed format. Udaipur Milk Union is not responsible for premature opening of tender, if the tender is not properly addressed and identified. No telegraphic tender will be considered.
5. It will be presumed that the tenderer have gone through all the terms and conditions of the tender and in token thereof they are required to sign each and every page of the terms and conditions of the tender. In case of partnership firm it should be signed by any of the one partner, holding power of attorney. The tender form should also be accompanied with the partnership deed; in absence of the partnership deed the tender form will be rejected.

6. No change will be made in the terms and conditions by the tenderer. If any changes are made, those changes will not be considered and the tender will be rejected.
7. The rate should be quoted on per sq ft basis (basic rate exclusive of applicable taxes) for Painting work, both in figures and in words. In case of discrepancy between the rates, **the rate written in words will be taken as final**. Rate quoted by tenderer should be considered to be valid for three months.
8. The tender form Part 'A' should be supported along with the photocopy of the firm registration certificate, experience certificate/PAN /GSTIN No. etc. **In absence of requisite formalities of tender form Part 'A', the eligibility for tender shall be out rightly rejected at the time of opening only.**
9. The tender Part 'A' will be opened first and only on ELIGIBILITY, Part 'B' will be opened at the date and time given in the tender notice. Tenderer's are allowed to be present at the time of opening of the tenders. Tender terms & conditions signed by tenderer on every page should be enclosed with Part 'A' envelope.
10. The earnest money in the form of crossed Demand Draft drawn in favour of **Udaipur Dugdh Utpadak Sahkari Sangh Ltd, Udaipur** is to be enclosed with the tender form **Part 'A'**.
11. The tender cannot be withdrawn once it is opened. The tenders will be kept open for acceptance for a period of three months from the date of opening of tender.
12. Managing Director reserves the right to reject any or all the tenders without assigning any reason thereof.
13. If there is any problem/difficulty in filling the tender form or any doubt regarding the tender terms & conditions of the tender, tenderer may contact this office & get clarifications.
14. In case of Disregard of these instructions to the tenderer, the tender is liable to be rejected.

*I have read the instructions number 01 to 14 for filling the tender form & accordingly tender form has been filled by me. In case of any discrepancy the tender have to be rejected & for that I will be responsible.*

Date:

Place:

**UDAIPUR DUGDH UTPADAK SAHKARI SANGH LTD. UDAIPUR**  
**Ahmedabad Road, Goverdhan Vilas, UDAIPUR**

**II. TENDER TERMS AND CONDITIONS**

1. The earnest money deposit of unsuccessful tenderers will be returned within three months from the date of opening of the tenders & for successful tenderer EMD will consider as a part of total required cash security of specific/whole assign work.
2. For supply of advertisement material successful Tenderer will have to deposit :  
(a Total Cash Security ( Total Rs 10,000/- ) as mentioned in tender form. In this if tenderer surrender Original Receipt of EMD in Milk union with request to convert it into Cash security, the same will be considered as a Security of assigning work.  
The successful tenderer will have to complete assign painting work (for different site/sale points/wall/vehicles) in stipulated time frame after issuance of work order/given instructions.
3. The earnest money/security money of the successful tenderer deposited with us will be liable to be forfeited, treating as liquidated damages in the case of any evasion, refusal or delay in work on the part of the tenderer.
4. The successful tenderer shall not assign or sublet this contract to any other agency or person & their quoted lowest rate (for s.no. 1) is valid for one year from the date of opening of tender form. Tenderer will have to supply the advertisement material as & when order placed with installation site by Udaipur Dairy during the year.
5. At the time of submission of bill successful tenderer specially mentioned detail of applicable taxes (CGST & SGST separately) in the bill.
6. In case the work is not found satisfactory, penalty may be imposed & deduction may be made from the bill or tender may be terminated. Tenderer has to supply advertisement material within a month from placement of work order.
7. Contractor will indemnify the Union in respect of all and any expenses arising out of injury to persons and damages to the structures or property & adjoining buildings. The contractor shall be responsible for the losses and damages done by his staff or vehicles & the cost of such damages may be recovered from his bills.

8. In case of failure or refusal to complete the work within the specified time, the Managing Director, UDUSS/Authorized Person has the right to engage other party for the services at his risk & cost. Further the Managing Director also reserves the right to terminate the contract in such circumstances and his security & bank guarantee will be forfeited.
9. All disputes and differences arising out of or in any way touching or concerning this contract/agreement whatsoever or any legal proceedings if necessary shall have to be lodged in courts situated at Udaipur, Rajasthan only.
10. Any bribe, commission, gifts or advance given, promised or offered by or on behalf of the contractor whether with or without knowledge of contractor to any officers/employees or representative of Udaipur Dugdh Utpadak Sahkari Sangh Ltd., in relation to obtaining or executing the contract will be deemed as criminal offense and will result in the termination of the contract and all the losses will be recovered from the bills/ security amount of the successful tenderer.
11. The income tax and other statutory levies, deductions will be made from the bills of the contractor as per rules and regulations in force.
12. The contract can be terminated any time by Managing Director keeping in view the interest of the organization and for that no consequential losses will be given by this office in any condition.
13. Marketing section of Udaipur dairy may be contacted for any clarification regarding tender or specification of advertisement material.
14. The Managing Director reserve the right to delete, omit, add or include any term & condition in the contract & that will have to be followed by the contractor.

*I have read the terms & conditions number 01 to 14 & accordingly tender form has been filled by me. In case of any discrepancy the tender have to be rejected & for that I will be responsible.*



Quotation for the Tender work  
“Shop/Booth/Wall/Vehicles Painting Work ”

Tender form :- Part-‘A’

Due date:

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Tender Notice No.: 727 Dated 25.05.2018

To,

Managing Director  
Udaipur Dugdh Utpadak Sahakari  
Sangh Limited, Goverdhan Vilas,  
Ahmedabad Road, Dist: Udaipur

State :- Rajasthan

Phone: 0294-2640188 /Fax No.: 02942640333

From:

M/s.....  
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Quotation for the Tender work  
“Shop/Booth/Wall/Vehicles Painting Work ”

Tender form :- Part-‘B’

Due date:

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Tender Notice No.: 727 Dated 25.05.2018

To,

Managing Director  
Udaipur Dugdh Utpadak Sahakari  
Sangh Limited, Goverdhan Vilas,  
Ahmedabad Road, Dist: Udaipur

State :- Rajasthan

Phone: 0294-2640188 /Fax No.: 02942640333

From:

M/s.....  
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